

**Rumson Historic Preservation Commission  
Minutes of the Meeting December 20, 2018  
Charles S. Callman Courthouse**

**1. Call to Order**

The meeting was called to order at 6:00 PM by Chairman Charles Shay.

**2. Pledge of Alliance**

**3. Roll Call**

Present: Chairman Charles Shay, Vice Chairman Thomas Clark, Mr. Jon Carras, Mr. Jim Fitzmaurice, Mr. Steven Peterson and Mrs. Laura Tooker

Absent: Council President Laura Atwell and Mr. Ross Millhiser

The Chairman declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by posting and mailing of a schedule all regular meetings of the Historic Preservation Commission for 2018 to the Asbury Park Press, the Two Rivers Times and the Rumson Borough Website.

**4. Approval of Minutes of October 18, 2018**

Motion to approve the minutes of the October 18, 2018 meeting was made by Vice Chairman Clark and seconded by Mr. Fitzmaurice. Chairman Shay to forward to Mr. Day for posting on Borough Website.

**5. Chairman Report**

Chairman Shay notified HPC members that 31 Shrewsbury Drive property has a garage structure listed in Borough tax records as built in 1944. Homeowner has found a copy of the construction contract dated 1916. Red Bank Register article dated August 1919 reported that the garage was built in 1916 and sold in 1919. A motion by Mr. Fitzmaurice and seconded by Mr. Peterson to add the structure to the property inventory and approved by all present.

**6. Subcommittee Reports**

- Maintain & Update HPC Website (Shay/Clark) – Ongoing
  - 2019 homes are being reviewed, preparing to be uploaded to inventory in January

- Develop Website Enhancements (Atwell/Fitzmaurice) – Ongoing
  - Park histories being uploaded to website
  - Narrated Architectural tour property dates have been reviewed and identified changes will be made.
  - Narrated Oceanic tour completed and uploaded
- Chronicle/Record/Document “At Risk” (Shay/Clark/Millhiser/Tooker) – Ongoing
- George Moss History Room Organization (Millhiser/Tooker) – Ongoing
  - Estimated file review will be complete in 6 months and room can reopened
- Research historical plaques (Peterson/Millhiser/Carras) – Ongoing
  - Sample plaques received and approved by Mayor and Borough Council
  - Commission to finalize program to offer plaques for sale to property owners in Q1 2019
- Preserve Rumson’s Historic Character (All) - Ongoing
- Rumson Road lighting (Clark/Peterson) – Ongoing
  - Vice Chairman Clark and Mr. Peterson anticipate a project document to be completed in Q1 of 2019 and available to present to the Borough Council
- Resource to community (Shay/All) – Ongoing
- Communicate with residents (Atwell) - Ongoing
  - December 2018 Borough Newsletter containing 2018 Historic Preservation Commission Award recipients mailed to residents

## **7. Liaison Report**

No reports.

## **8. 2019 Goals**

2019 Goals to be finalized at January 17, 2019 meeting.

## **9. Next Meeting**

The next meeting will be held Thursday, January 17, 2019 at Charles S. Callman Courthouse at 6:00 PM.

## **10. Adjournment**

The meeting was adjourned at 6:45 PM after a motion by Mr. Fitzmaurice and seconded by Mr. Peterson.

Respectfully Submitted,

Mrs. Laura Tooker, Secretary